

CPCCWHS1001 Prepare to work safely in the construction industry

Learner Instructions



General Information

Conditions of Training

1. TCE is committed to providing its learners with flexible learning processes, where possible. This means that TCE focuses on the learning, rather than the teaching, to provide the best possible outcome for the learner. If you have concerns which could impact your learning, please discuss this with the Trainer/Assessor.
2. For the rights and responsibilities of learners, please refer to the Learner Handbook.
3. The training you will be undertaking is competency based. The competencies required and assessments that will be undertaken for your course are clearly stated to you at the beginning of the course.
4. While on the premises, learners are required to conduct themselves in an appropriate manner. Please refer to the Learner Handbook for more information.
5. Please inform your Trainer/Assessor if you have any lingual, literacy or numeracy barriers which may inhibit you completing the course.
6. If you wish to raise a concern, complaint or appeal please discuss with a TCE staff member and complete the necessary form as per TCE's Complaints and Appeals Policy and Procedure.
7. Booking Conditions & Refund Policy: Please refer to the policy attached to your confirmation email. Alternatively find a copy on our website.
8. Recognition of Prior Learning: Please refer to our website for more information on RPL.
9. The assessment requires you to demonstrate the skills and knowledge. The assessment has been divided into 2 main parts:
 - A. Practical Assessment x 2 consecutive activities
 - B. Theory Assessment

Practical Assessment

Conditions of Assessment

1. You are required to undertake an assessment for this unit of competency.
2. The assessor will provide you with instructions about what you are required to do.
3. If you are unclear about what you have to do, ask the assessor before you start.
4. You may not use any references, books or course notes during the assessment, unless these resources are common to completing the task when performed in a real work environment.
5. Grounds for stopping the assessment: If at any time during the practical assessment, you act in a way that puts yourself, other learners, equipment or property in any danger, the assessment will be stopped immediately. Your assessor will identify and record the dangerous act to you and re-schedule the assessment to be attempted again at a later time. You may be required to complete part or all of the practical assessment again at that time, at the discretion of your assessor.

Theory Assessment

Conditions of Assessment

1. You will have a reading time before starting the assessment.
2. During this time you are allowed to ask the assessor about any questions in the assessment that you do not understand.
3. All questions must be answered without any assistance. You cannot use any references, books or course notes.
4. If applicable you may use a calculator during the assessment, provided it is not a scientific calculator.
5. Your assessor will check your answers after you have finished and ask you to explain anything that is unclear.

CPCCWHS1001 Prepare to work safely in the construction industry



COURSE COMPONENT	
CRITERIA	THEORY
Performance	Demonstrate knowledge and skills to: <ul style="list-style-type: none"> Identify health and safety legislative requirements of construction work. Identify construction hazards and risk control measures. Identify health and safety communication and reporting processes. Identify incident and emergency response procedures.
Assessment	<ul style="list-style-type: none"> You have 30 minutes to complete the Theory Assessment paper 26 question theory assessment, where the learner is to complete all written short answers and multiple-choice questions. Learner is to achieve 100% <ul style="list-style-type: none"> 10 or more incorrect responses – Automatic re-sit. Learner will be given opportunity to study the manual and re-sit the Theory Assessment Paper 1-9 incorrect responses – Assessor will request learner to re-address the answers
CRITERIA	PRACTICAL
Performance	Demonstrate knowledge and skills to: <ul style="list-style-type: none"> Identify health and safety legislative requirements of construction work. Identify construction hazards and risk control measures. Identify health and safety communication and reporting processes. Identify incident and emergency response procedures.
Assessment	<p>The practical assessments are outlined below:</p> <ol style="list-style-type: none"> You are required to demonstrate knowledge of legislative requirements by explaining what the following things are and how they relate to work in the construction industry: <ul style="list-style-type: none"> WHS legislation and requirements. Duty of care. Safe work practices. The roles of the following designated health and safety personnel You are required to identify safety information at the workplace and explain the following details to your assessor: <ul style="list-style-type: none"> The purpose of a job safety analyses (JSA). The purpose of a safe work method statement (SWMS). The purpose of safety data sheets (SDS). The meaning of various safety signs and symbols. You are required to identify and explain the correct procedures for responding to incidents and emergencies on site including: <ul style="list-style-type: none"> Giving an example of an emergency situation and explaining how you would respond. Giving an example of an incident and explaining how you would respond. Explaining how to report a WHS hazard, incident or emergency. Identifying the types and purpose of fire safety equipment You are required to demonstrate the correct action to take in a first aid scenario where you find a co-worker who is conscious and thinks they have broken their leg including: <ul style="list-style-type: none"> Checking the immediate area for any danger. Checking the condition of the person. Sending for help. <p>You are required to demonstrate how to identify and respond to 2 different hazards by completing the following tasks:</p> <ul style="list-style-type: none"> Explain the basic steps involved in risk management. Identify and verbally report 2 hazards, explaining why they are hazards. Identify required hazard controls Explain how the hazard controls will reduce or remove the risk. <p>Learner is to achieve 100% Satisfactory competency in all areas. The learner is permitted to repeat items where achievement is Not Satisfactory.</p>
Once the learners have successfully demonstrated a satisfactory outcome for ALL theory and ALL observation assessments, they will be deemed Competent for completion of this unit.	
Resources	<ul style="list-style-type: none"> Learner workbook provided Appropriate equipment and included documentation or suitable simulation.
COURSE ASSESSMENT SUMMARY	
THEORY	Short Answer & Multiple Choice
PRACTICAL	Verbal & Demonstration