

## General Information

### Conditions of Training

1. TCE is committed to providing its students with flexible learning processes, where possible. This means that TCE focuses on the learning, rather than the teaching, to provide the best possible outcome for student. If you have concerns which could impact your learning, please discuss this with the Trainer/Assessor.
2. For the rights and responsibilities of students, please refer to the Student Handbook.
3. The training you will be undertaking is competency based. The competencies required and assessments that will be undertaken for your course are clearly stated to you at the beginning of the course.
4. While on the premises, students are required to conduct themselves in an appropriate manner. Please refer to the Student Information Manual for more information.
5. If you wish to raise a concern, complaint or appeal please discuss with a TCE staff member and complete the necessary form as per TCE’s Complaints and appeal policy and procedure.
6. Booking conditions & Refund Policy: Please refer to the policy attached in you confirmation email. Alternatively find a copy on our website.
7. Recognition of Prior Learning: Please refer to our website to more information on RPL.
8. The assessment requires you to demonstrate the skills and knowledge. The assessment has been divided into 2 main parts:
  - A. Practical Assessment x 2 consecutive activities
  - B. Theory Assessment

## Practical Assessment

### Conditions of Assessment

1. You are required to undertake an assessment for this unit of competency.
2. The assessor will provide you with instructions about what you are required to do.
3. If you are unclear about what you have to do, ask the assessor before you start.
4. You may not use any references, books or course notes during the assessment, unless these resources are common to completing the task when performed in a real work environment.
5. Grounds for stopping the assessment: If at any time during the practical assessment, you act in a way that puts yourself, other learners, equipment or property in any danger, the assessment will be stopped immediately. Your assessor will identify and record the dangerous act to you and re-schedule the assessment to be attempted again at a later time. You may be required to complete part or all of the practical assessment again at that time, at the discretion of your assessor.

## Theory Assessment

### Conditions of Assessment

1. You will have a reading time before starting the assessment.
2. During this time you are allowed to ask the assessor about any questions in the assessment that you do not understand.
3. All questions must be answered without any assistance. You cannot use any references, books or course notes.
4. If applicable you may use a calculator during the assessment, provided it is not a scientific calculator.
5. Your assessor will check your answers after you have finished and ask you to explain anything that is unclear.

COURSE COMPONENT	
CRITERIA	THEORY
<b>Performance</b>	<p><u>CPPFES2005A Demonstrate First Attack Firefighting Equipment</u>                      Demonstrate knowledge and skills to:</p> <ul style="list-style-type: none"> <li>• Demonstrate correct use of portable fire extinguishers to extinguish simulated fires.</li> <li>• Demonstrate correct use of fire hose reels</li> <li>• Demonstrate correct use of fire blanket.</li> </ul>
<b>Assessment</b>	<p><u>PUAWER008B Confine small workplace emergencies</u>                      Demonstrate knowledge and skills to:</p> <ul style="list-style-type: none"> <li>• Prepare for emergency situations</li> <li>• Identify and assess the emergency</li> <li>• Safely confine emergencies where possible</li> <li>• Use initial response equipment</li> <li>• Report workplace emergency response</li> </ul>
	<ul style="list-style-type: none"> <li>• You have 30 minutes to complete the Theory Assessment paper</li> <li>• 30 question theory assessment, where the student is to complete all written short answers and multiple-choice questions.</li> <li>• Student is to achieve 100%                             <ul style="list-style-type: none"> <li>○ 10 or more incorrect responses – Automatic re-sit. Student will be given opportunity to study the manual and re-sit the Theory Assessment Paper</li> <li>○ 1-9 incorrect responses – Assessor will request student to re-address the answers</li> </ul> </li> </ul>

# CPPFES2005A Demonstrate first attack firefighting equipment

## PUAWER008B Confine small workplace emergencies

### Course Instructions Sheet



CRITERIA	PRACTICAL	
<b>Performance</b>	<p><u>CPPFES2005A Demonstrate First Attack Firefighting Equipment</u></p> <p>Demonstrate knowledge and skills to:</p> <ul style="list-style-type: none"> <li>• Demonstrate correct use of portable fire extinguishers to extinguish simulated fires.</li> <li>• Demonstrate correct use of fire hose reels</li> <li>• Demonstrate correct use of fire blanket.</li> </ul>	<p><u>PUAWER008B Confine small workplace emergencies</u></p> <p>Demonstrate knowledge and skills to:</p> <ul style="list-style-type: none"> <li>• Prepare for emergency situations</li> <li>• Identify and assess the emergency</li> <li>• Safely confine emergencies where possible</li> <li>• Use initial response equipment</li> <li>• Report workplace emergency response</li> </ul>
<b>Assessment</b> Two occasions	<p>1. Explain to the customer the nature of fire including:</p> <ul style="list-style-type: none"> <li>• Fire types and classifications, and how to identify them.</li> <li>• The factors involved in combustion, and the combustion processes.</li> <li>• The 4 methods of heat transfer.</li> <li>• The damage that a fire can cause, including secondary damage.</li> <li>• The basic methods of locating a fire.</li> <li>• Emergency and evacuation procedures, including the use of the RACE.</li> </ul> <p>2. For a simulated fire, demonstrate and explain the procedures for:</p> <ul style="list-style-type: none"> <li>• Selection of the appropriate fire extinguisher to attack the fire.</li> <li>• Safe use of a fire extinguisher following the recommended manufacturers techniques and OHS/WHs and workplace policies and procedures.</li> </ul> <p>3. For a simulated fire, demonstrate and explain the procedures for:</p> <ul style="list-style-type: none"> <li>• Safe use of a fire hose reel according to the recommended manufacturers techniques and OHS/WHs and workplace policies and procedures</li> <li>• Turning off the water in the approved sequence.</li> <li>• Checking the hose reel for leaks and reporting damage.</li> <li>• Rewinding the hose reel correctly after use.</li> </ul> <p>4. For a simulated fire, demonstrate and explain the procedures for:</p> <ul style="list-style-type: none"> <li>• The safe use of a fire blanket according to the recommended manufacturers techniques and OHS/WHs and workplace policies and procedures.</li> </ul>	<p>1. Demonstrate and/or explain how you would prepare for an emergency situation in your workplace. You will need to:</p> <ul style="list-style-type: none"> <li>• Identify the possible emergency situations and the appropriate emergency response/likely to occur s in line with workplace emergency procedures.</li> <li>• Identify, locate and check the relevant emergency resources and report problems.</li> </ul> <p>2. Demonstrate and/or explain how you would identify and assess a simulated workplace emergency. You will be provided the documentation and resources and then:</p> <ul style="list-style-type: none"> <li>• Identify the emergency situation/potential emergency situation and risks, taking into consideration the risk management process and determine the appropriate course of action and consider the likely effectiveness of the initial response action, taking into consideration the hazards involved with initial response action.</li> <li>• Seek advice from relevant personnel/workers in relation to the emergency situation.</li> <li>• Review and take action on unsafe or inappropriate initial response actions in accordance with workplace emergency procedures.</li> </ul> <p>3. Demonstrate and/or explain the procedures required to manage and confine a small simulated workplace emergency. You will be provided the documentation, equipment and resources and then</p> <ul style="list-style-type: none"> <li>• Select and check the appropriate initial response equipment and resources required, relevant to the emergency and workplace procedures.</li> <li>• Confine the emergency to the immediate area according to workplace emergency procedures</li> <li>• Manage or control the emergency, safely and effectively using initial response equipment</li> </ul> <p>4. Throughout completion of this Practical Activity, you must demonstrate:</p> <ul style="list-style-type: none"> <li>• Ability to communicate in an effective manner.</li> <li>• Ability to give and follow instructions.</li> <li>• Knowledge of the implications of the incorrect use of equipment.</li> <li>• Knowledge of methods of extinguishment.</li> </ul> <p>5. Demonstrate and explain how you would report the emergency response in accordance with workplace emergency procedures. You will need to:</p> <ul style="list-style-type: none"> <li>• Document and report on the emergency response as a whole as well as the use of initial response equipment.</li> <li>• Mark, position or re-stow initial response equipment after use and report to the relevant personnel/workers or authority to indicate if it requires servicing or replacing.</li> </ul>
Student is to achieve 100% Satisfactory competency in all areas. The student is permitted to repeat items where achievement is Not Satisfactory.		
Once the students have successfully demonstrated a satisfactory outcome for ALL theory and ALL observation assessments, they will be deemed Competent for completion of these units.		
<b>Resources</b>	Learner Guide provided & Appropriate equipment and included documentation or suitable simulation.	
<b>COURSE ASSESSMENT SUMMARY</b>		
<b>THEORY</b>	Short Answer & Multiple Choice Assessment	
<b>PRACTICAL</b>	Confined Small Workplace Emergencies Checklist & Assessment	